



Health Care Network of Southeastern Ontario

**Health Care Network of Southeastern Ontario
Monday, January 29, 2007
South East CCAC (T.J. Plunkett Boardroom)
Kingston, Ontario**

PRESENT:

Jack Moore, Chair

Carolyn Beatty

Cathy Dunne

Mary Golbourne

Bill Hart for Joe de Mora

John Hill

Gerry Hopkins

Bruce Loughton

Lorna MacDonald for Debbie Moynes

Brandi Machan

Ray Marshall

Frank Norman

Larry Norman

Jackie Redmond for David Marshall

Arthur Ronald

Todd Stepanuik

Peter Tucker for Linda Ann Daly

REGRETS:

Hugh Bates

Wayne Blackwell

Gower Bradshaw

Linda Ann Daly

Dr. Anne Carter

Henry DeSouza

Joe de Mora

Dr. Ian Gemmill

Hugh Graham

Dr. Barry Guppy

Paul Huras

Kate Jackson

Debbie MacDonald Moynes

Cally Martin

David Marshall

Dr. Peter Munt

Paul Rosenbaum

Dr. Anne Smith

Georgina Thompson

Dr. David Walker

Sue White

STAFF: Allan Katz, Maryanne Takala

1. **Call to Order**

Jack Moore, Chair, called the meeting to order at 5:00p.m. and introduced the chair of the South East Community Care Access Centre, John Hill to his first meeting.

2. **Adoption of Agenda**

MOVED: Gerry Hopkins

THAT the agenda be approved as circulated.

SECONDED:

Arthur Ronald

MOTION CARRIED

3. **Approval of Minutes**

MOVED: Ray Marshall

THAT the November 27, 2006, minutes be approved as circulated.

SECONDED:

Larry Norman

MOTION CARRIED

4. **Business Arising**

4.1 **Update on 2006-2007 Priorities, Objectives and Deliverables**

4.1.1 Regional Hospital Clinical Leaders Committee

In Dr. Guppy's absence, Allan Katz reported that the committee will be reviewing its mandate at the next meeting with a discussion on a shift from to a strategic focus from its current operational one. Once the mandate is reviewed, renewed membership and meeting

frequency would also be revisited. A presentation on regional credentialing software will also occur.

Allan also reported that the draft request for proposal for medical transportation has been received from Miller Thomas and circulated to the members for comment by February 2, 2007. A teleconference will be held next week with Bill Pigott on February 8 to discuss the comments and develop a recommendation for the CEOs' Committee.

He also reported that while the Ministry of Health and Long Term Care is working hard on establishing a framework for chronic disease management, it has yet to be released. The Rural Health Science Network organized a Charette in December and a follow-up meeting in January to mobilize effort. Unfortunately, due to a scheduling conflict representatives of the SE LHIN could not attend.

Finally, Allan touched on discussions regarding QHC's protocol for sending patients out of country for critical care.

Jack Moore wanted to know if the municipalities had been informed about the medical transportation initiative as its operations may be something to which they would want to contribute. Allan replied that a municipal briefing has been discussed following the completion of the request for proposal.

MOVED: Cathy Dunne **SECONDED:** Bruce Laughton
THAT the Regional Hospital Clinical Leaders report be accepted as presented.
MOTION CARRIED

4.1.2 Chief Executive Officer's Committee

Bruce Laughton reported that a Special CEO's Committee meeting was held earlier to discuss the TEN DI-r/PACS. It appears that all hospitals in the region will participate by individually signing a common motion. Paul McAuley will be assuming the executive lead role project management office.

At the last regular meeting (January 16, 2007) they received a SE LHIN update from Paul Huras, discussed the CEOs' Committee's priorities and had a presentation on the Supply Chain that included Dan Wright, the OntarioBuys Assistant Deputy Minister.

The members discussed the regional capacity issue and noted that the leadership of the SE LHIN was absolutely necessary to address the issues as they involve the entire health system and not only the members of the HCNSEO.

Dr. Anne Smith described the recently announced colorectal cancer screening program.

MOVED: Bruce Laughton **SECONDED:** Todd Stepanuik
THAT The CEO's report be accepted as presented.
MOTION CARRIED

4.2 Regional Surgery Services Proposal Update

Allan Katz made reference to the letter that was included in the agenda package. There was no other available information.

4.3 HCNSEO Strategic Planning Summary and Discussion

Allan Katz thanked everyone who responded to the questions. Unfortunately due to other commitments, some organizations were unable to respond by the deadline. The Liaison

Committee agreed that all responses were needed to prepare our strategic plan so the deadline was extended to February 2, 2007.

4.4 Regional Capacity Discussion

Allan Katz summarized the chart that was included in the agenda package and the discussion that took place at the CEOs' Committee meeting. It was acknowledged that this is a health care system issue not just one affecting the hospitals or CCAC. The members agreed that the SE LHIN should be approached to take a leadership role on this. Bill Hart reported that KGH is currently working with all other regional partner agencies (i.e., hospitals and the SE CCAC) and the MOHLTC to create some solutions to resolve their capacity issues.

Larry Norman emphasized that we get too engaged in the day-to-day challenges and develop plans in absence of a longer term vision. He suggested that we create a vision for what the system should look like in five years and then begin to have all health care providers move towards it. A system-wide capacity study is required and it would be within their mandate for the SE LHIN to take the lead.

MOVED:	Larry Norman	SECONDED:	Gerry Hopkins
THAT	The HCNSEO encourage the SE LHIN to take a lead role in the development of a long-term vision for evolution of the health care system in Southeastern Ontario.		

5. Updates

5.1 South East LHIN Update

There was no report.

5.2 South East CCAC Update

Jackie Redmond, Senior Director of Organization Development and Human Resources introduced John Hill the new CCAC Chair. She then presented the senior management structure. Copies of the presentation will be circulated with the minutes.

5.3 Ministry of Health and Long Term Care

Carolyn Beatty reported that the Ministry has been discussing capacity issues and is currently working with KGH and others. The current situation at Briargate was discussed and it was also noted that 10 additional interim long-term care will open shortly in Gananoque. She also discussed the HAAs sign-off deadline has been extended to the end of January. The regional office is working with the hospitals who have not met this date as of yet.

5.4 Treasurer's Report

5.4.1 Statement of Operations

Gerry Hopkins presented the April – December 2006 statement and balance sheet.

MOVED:	Gerry Hopkins	SECONDED:	Larry Norman
THAT	the April – December 2006 Treasurer's report be accepted as presented.		
MOTION CARRIED			

5.4.2 Budget Preparation Framework

Gerry referred to the 2007-08 budget assumption framework that was included in the agenda package. Budgeted salary increased will be based on the range allocated by the partner

organizations. The goal is to present a reasonable budget back to the Liaison Committee and Network for their approval less any unspent funds in 2007-08. As part of the revenue generation assumption, consideration will be given to cost recovery from the LHIN, particularly for the Regional CIO position.

MOVED: Todd Stepanuik **SECONDED:** Gerry Hopkins
THAT That the assumptions be accepted with an addition regarding cost recovery from the SE LHIN where appropriate.

5.5 Managing Director Monthly Report

Allan Katz spoke to his pre-circulated report.

MOVED: Gerry Hopkins **SECONDED:** Larry Norman
THAT the Managing Director's January 2007 report be accepted as presented.
MOTION CARRIED

6. New Business

6.1 Performance Review: Managing Director

Allan Katz and Maryanne Takala left the meeting for this item.

Bruce Laughton provided an update on the evaluation process.

7. Other Business

7.1 Regional Infection Control Network - Newsletter

These were circulated for information only.

7.2 Other

John Hill spoke about looking forward to working with the Health Care Network, community support and other volunteers agencies.

8. Date of Next Scheduled Meeting

The next meeting will take place on Monday, February 26, 2007.

9. Adjournment

The meeting adjourned at 6:15 p.m.

MOVED: Larry Norman **SECONDED:** Gerry Hopkins
THAT The meeting be adjourned.
MOTION CARRIED