



Health Care Network of Southeastern Ontario

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Monday, August 27, 2007
South East CCAC, T. J. Plunkett Boardroom
Kingston, Ontario

Attendance: See attached chart

1. **Call to Order**

Jack Moore, Chair, called the meeting to order at 5:05 p.m.

2. **Adoption of Agenda**

MOVED: Gerry Hopkins **SECONDED:** Linda Ann Daly
THAT The agenda be approved as circulated.
MOTION CARRIED

3. **Approval of Minutes**

MOVED: Joe de Mora **SECONDED:** Bruce Laughton
THAT the minutes of July 9, 2007 be approved as circulated.
MOTION CARRIED

4. **Presentation and Dialogue**

Community Support Agencies in Southeastern Ontario: Opportunities for Collaboration

Presenters: Debbie MacDonald Moynes (Prince Edward County Community Care for Seniors), Carol Cooke (VON Greater Kingston), Ruth Kitson (CPHC, Brockville), Bob Carter (Hospice Quinte) and Dianne Luck (Seniors Association of Kingston Region).

Debbie thanked the Network for inviting them to speak at the meeting and thanked Jack Moore, Joe de Mora, Allan Katz and David Marshall for participating in their spring conference. She stated that the aim of the presentation was to provide hospitals and CCAC trustees with a better understanding of their services and programs and identify potential partnership opportunities.

Dianne discussed ways of getting the collaboration message to the front line workers at the hospitals to provide the best continuum of care. The community support sector would be willing to provide some information that would outline what services can be provided.

Bob mentioned that this would work better as an illness prevention and health promotion service to help keep seniors in the community. There is a list of services that can be accessed and there are also services that can be provided by their caregivers.

Ruth also noted that their involvement in emergency room avoidance strategies would also be beneficial. There was a discussion at a recent SE LHIN meeting that there will be an imminent 'aging at home' funding announcement which will us an opportunity to work together.

Carol stated that collectively, the community support agencies in Southeastern Ontario are very receptive and interested in working with hospitals and the CCAC.

Joe de Mora stated that he was impressed with the conference and, in particular, the “Home at Last” program offered in other Ontario jurisdictions. This enhanced partnership was echoed by all the members. Bruce Laughton noted that it would be necessary for the province to continue to invest in community services to ensure consistent service in the community. It was agreed that the CSA representatives be invited to the CEO’s Committee to discuss how to operationalize this collaboration.

Debbie distributed an information tool kit and suggested that Appendix B could be used as a beginning reference point.

Joe de Mora left the meeting.

5. Business Arising

5.1 Follow-Up with Hastings Prince Edward and Leeds, Grenville & Lanark District health Units

Allan Katz reported that he had met with both Dr. Richard Schabas (Hastings and Prince Edward) and Dr. Anne Carter (Leeds Grenville & Lanark) at separate meetings. They discussed their decision to step away from membership this year.

At this time, their organizations do not have the capacity (limited staff and time) or budget to commit to the Network. Both appreciated learning the Network’s position discussed at the last meeting and are comfortable being kept informed through the KFLA Health Unit. They will continue to receive HCNSEO information and plan on being involved in ongoing initiatives.

6. Updates

6.1 Regional Clinical Leaders’ Committee Update

Dr. Puxty and Ms. Saxe-Braithwaite were unable to attend the meeting. On their behalf, Allan Katz circulated a report from the committee and highlighted the projects that they are currently working on: Comprehensive Frail Elderly Strategy, Patient Safety and Care Mapping.

MOVED:	Ray Marshall	SECONDED:	Bruce Laughton
THAT	The RCLC report be accepted as presented.		
MOTION CARRIED			

6.2 CEO’s Committee Update

Bruce Laughton reported that the last CEO’s Committee meeting was held on August 21, 2007. Bruce Laughton congratulated Allan Katz for being accepted for the Advanced health Leadership Program at the Rotman School of Management at University of Toronto.

Some of the other highlights included:

- An interesting and informative presentation by David Marshall about Process Mapping (ALC to LTC) that will feature hospital involvement
- Update of the Ministry of Health and Long Term Care 2007/08 to 2009/10 Accountability Agreement (MLAA) highlights.
- RCLC report on the evolving Comprehensive Frail Elderly Strategy
- Appointment of Joe de Mora and Bruce Laughton on the board of HDIRS (formerly TEN/PACS).
- The engagement of HealthTech for Phase II of the HDRIS TEN PACS project and that QHC will be the transfer payment agency for the Southeast. The decision (and this

- subsequent notification to the Network) complied with the Network's procurement policy for sole-sourcing contracts.
- The SE LHIN is presently recruiting a regional surgical services lead.
 - The Incident Management Committee will receive a \$5,000 grant from Health Canada in support of the December 2007 regional tabletop exercise.

It was recommended that when available, copies of the CEO's Committee report or minutes should be included in the Network agenda package.

MOVED: Bruce Laughton **SECONDED:** Brandi Machan
THAT The CEO's report be accepted as presented.
MOTION CARRIED

6.3 SE LHIN Update

6.3.1 Ministry – LHIN Accountability Agreement Update

Paul Huras walked through the agreement. The document outlines the LHIN and Ministry of Health responsibilities. The full document can be viewed on the website.

6.3.2 Annual Service Plan Update

Paul walked through the Annual Service Plan that outlines what the LHIN will be doing for the next 2-3 years. There are seven priorities that will be broken into more detail. This will also be posted on the SE LHIN website by Friday, August 31, 2007.

6.4 Treasurer's Report:

6.4.1 2006-07 Audit Update

Gerry Hopkins presented the 2006-07 Financial Statements. This is a clean audit with three suggested improvements outlined in the management letter regarding recording and year end cut off. A copy of the management letter is available upon request.

MOVED: Gerry Hopkins **SECONDED:** Bruce Laughton
THAT Financial Statements for March 31, 2007 be approved as presented.
MOTION CARRIED

6.4.2 Monthly Report to July 31, 2007

Gerry Hopkins presented the July 31, 2007 statement.

MOVED: Gerry Hopkins **SECONDED:** Bruce Laughton
THAT Statement of Operations dated July 31, 2007, be accepted as presented.
MOTION CARRIED

6.5 Managing Director Monthly Report: August 2007

Allan Katz spoke to his monthly report and highlighted that Ginette Soulieres has achieved Assessor Status from the Emergency Management Accreditation Program.

MOVED: Linda Ann Daly **SECONDED:** Mary Goldbourne
THAT The Directors report be accepted as presented
MOTION CARRIED

7. New and Other Business

None

8. Date of Next Meeting

There is a conflict with the September 24, 2007 meeting date. It was agreed by the membership not to meeting until Monday, October 29, 2007 at 5:00 p.m. in the T.J. Plunkett Boardroom.

9. Adjournment

The meeting was adjourned at 6:50 p.m.

Jack Moore, Chair

Maryanne Takala, Recorder