



Health Care Network of Southeastern Ontario

**Chief Executive Officer's Committee Meeting
Tuesday, June 19, 2007 15, 2007 at 9:30 a.m.
SE CCAC , T.J. Plunkett Boardroom**

PRESENT:

Bruce Laughton, Chair
Joe de Mora
Cathy Dunne
Hugh Graham
Paul Huras
Ray Marshall

Dr. John Puxty
Jackie Redmond for David Marshall
Arthur Ronald
Dr. Anne Smith
Todd Stepanuik

REGRETS: Dr. Anne Carter, Dr. Ian Gemmill, David Marshall,
Paul Rosenbaum, Marcy Saxe-Braithwaite, Dr. Richard Schabas,
Dr. David Walker.

STAFF: Allan Katz, Paul McAuley and Maryanne Takala

Bruce Laughton, Chair, called the meeting to order at 9:30 a.m.

1. Adoption of Agenda

The agenda was adopted as circulated with one addition under New Business
4.3 Correspondence from Leeds, Grenville & Lanark District Health Unit

MOVED: Ray Marshall **SECONDED:** Todd Stepanuik
THAT the agenda be approved as amended.
MOTION CARRIED

2. Approval of Minutes: May 15, 2007

MOVED: Ray Marshall **SECONDED:** Todd Stepanuik
THAT the May 15, 2007 minutes be approved as circulated.
MOTION CARRIED

3. Business Arising

3.1 Managing Director - In Camera Session

Allan Katz, Paul McAuley and Maryanne Takala left the meeting for this discussion on a personnel matter.

3.2 Regional Hospital Clinical Leaders Committee

Dr. Puxty reported that at their last meeting the members:

- Had a very informative presentation by Dr. Christian Otto, the South East Medical Director for Ontario Telemedicine Network that touched on some high level provincial and regional utilization information.
- Discussed the terms of reference are a work in progress and they have extended the membership to include a representatives from the SE CCAC and the LHIN
- Marcy Saxe-Braithwaite is participating on a provincial patient satisfaction committee which is working to a best practice
- Discussed the Comprehensive Care of the Frail Elderly component with Paul Huras and discussed various local and provincial patient flow initiatives with David Marshall.

3.2 ITCSC Committee Update

Paul McAuley spoke to the attached presentation with emphasis on the recommendations on regional interfacing approach.

MOVED: Ray Marshall **SECONDED:** Todd Stepanuik
THAT the CEO's Committee endorse the recommendations from the ITCSC operations Committee to investigate a common data centre pending funding from an alternate source.

MOTION CARRIED

He also shared the Provincial e-health work plan – slide 16 and offered his suggestion on where the HCNSEO should process in the development of a multi-year plan featuring a sound and flexible infrastructure.

3.4 Incident Management Committee – Request

Allan Katz spoke to the briefing note prepared by committee chair Wendy Parker requesting that the members review and consider a revision to the Incident Management Committee work plan that features moving the regional table top exercise to December 2007 and deferring the Third Annual Emergency Preparedness Symposium to 2008-09.

MOVED: Ray Marshall **SECONDED:** Todd Stepanuik
THAT the Annual Emergency Preparedness Symposium be moved to 2008-2009.

MOTION CARRIED

3.5 Integration Supply Chain Management – Phase II Update

Allan Katz reported the Phase II Working Group executive leads met on June 15th to discuss the draft project charter, RFS development, release and evaluation timetables. Mike Thoen (project manager from Sierra) will revise the Charter. The RFS will be shared with the Team members for input and comment and will then be place on MERX. A 'heads up' will be circulated to CEOs and work team participants when it is posted.

3.6 Southeastern Ontario Regional Surgical Services Proposal Update

The June 8, 2007 kick-off meeting was cancelled due to scheduling challenges. A new meeting date video and teleconferencing is being scheduled.

3.7 Regional Medical Transportation

Allan Katz is revising the MERX posting. The members stressed that the new contract should be ready to implement no later than October 1, to avoid any gap in service.

3.8 TEN DI-r/PACS Update

Paul McAuley reported that John Stoneman of HealthTech is working to see how the HCNSEO can harmonize with TEN Group activities on this initiative, specifically privacy, security, integration and interoperability. There is a meeting scheduled for July to discuss these points.

Paul McAuley also noted that the SE LHIN expressed an interest in having an observer on the working group featuring TEN DI-r/PACS CIOs and diagnostic leaders.

MOVED: Cathy Dunne **SECONDED:** Todd Stepanuik
THAT The CEO's Committee supports the SE LHIN having an observer on the
TEN DI-r/PACS CIOs and diagnostic leaders working group.
MOTION CARRIED

3.9 SE LHIN Update

Paul Huras provide the following updates:

- There will be a Primary Health Care Forum held in the Fall 2007
- Access to specialty care is in the works
- A patient flow working group is being established
- Mental health groups are working with LHIN staff
- There was a collaborative governance session on May 31st and local sessions will take place this September
- The SE LHIN office is working to get organized with the possibility of bringing in 126 boards and 126 agreements, monitoring and mapping out the working plans with the LHIN to reach a common approach.
- HAPS are due in October. The templates should be received by hospitals by the end of June 2007
- SE LHIN and MOHLTC accountability agreements will be signed shortly 2007/08 and the agreement for 2008/09 is due this Fall. Both parties are still working on targets.

Ray Marshall assumed the position of chair for Bruce Laughton as he had to leave.

4. **New and Other Business** (not in order of agenda)

4.2 Diagnostic Imaging Leaders' Report

Allan Katz spoke to the briefing note circulated by Pat King, chair of the DI Leaders Group regarding a recruitment and retention opportunity for medical radiology technologists (MRTs) in partnership with Cambrian College in Sudbury. A recent review indicated that almost one quarter of MRT staff will be eligible for retirement in the next five years.

Cambrian is prepared to enhance the number of one-year MRT on-site training positions in our area subject to the signing of affiliation agreements and other terms and conditions. This would complement the number of training opportunities through the Eastern Ontario School of X-Ray Technology. Following the training experience, recruitment would be the responsibility of each hospital.

There was support for this initiative and Arthur Ronald suggested that a similar opportunity for medical laboratory technologists also be pursued with Cambrian.

4.3 Correspondence from Leeds, Grenville, Lanark Public Health Unit

Allan Katz reported that a letter was received from the Public Health Unit that they were not renewing their membership. They stated that they felt that the Dr. Ian Gemmill at the KFL&A Public Health Unit adequately represents their public health unit. It was agreed that Allan Katz should discuss this with Dr. Ian Gemmill before a response is sent. It was also agreed that they should be kept on the circulation lists and be given an opportunity to be involved.

4.1 HCNSEO Strategic Plan Activity – Work Plan and Advocacy Framework

Allan referred to the attached preliminary draft documents and noted that he would appreciate feedback and comments from any member.

5. Next Scheduled Meeting Date

The next meeting is scheduled for Tuesday, August 21, 2007 at 9:30 a.m.

Maryanne Takala will send an email to remind the members to take the July meeting off their calendars.

6. Adjournment

The meeting was adjourned at 11:10 a.m.

Bruce Laughton, Chair

Maryanne Takala, Recording Secretary