



Health Care Network of Southeastern Ontario

**Chief Executive Officer's Committee Meeting  
Tuesday, January 16, 2007 at 9:30 a.m.  
KFL&A CCAC, T.J. Plunkett Boardroom**

**PRESENT:**

Bruce Laughton, Chair	Bill Hart
Carolyn Beatty	Paul Huras
Ken Beckett	Sherry Kennedy
Linda Bisonette for Todd Stepanuik	David Marshall
Tony Button	Janet Richardson
Dr. Anne Carter	Eleanor Rivoire
Cathy Dunne	Arthur Ronald
Dr. Ian Gemmill	Margaret Sadlon for Ray Marshall*
Hugh Graham*	Dr. Anne Smith
Dr. Barry Guppy	Dr. David Walker

**REGRETS:** Joe de Mora, Ray Marshall, Paul Rosenbaum, Dr. Richard Schabas, Todd Stepanuik

**GUESTS:** Sven Byl\*, Angela Lam\*, Dan Wright\* [\* denotes teleconference]

**STAFF:** Allan Katz, Paul McAuley, Maryanne Takala

**1. Adoption of Agenda**

The agenda was adopted as circulated with two changes: item 3.1 to follow 4.4 and the addition of colorectal screening (Dr. A. Smith).

<b>MOVED:</b>	Ray Marshall	<b>SECONDED:</b>	Arthur Ronald
<b>THAT</b>	The agenda be approved as amended.		
<b>MOTION CARRIED</b>			

**2. Approval of Minutes:** December 19, 2006

<b>MOVED:</b>	Arthur Ronald	<b>SECONDED:</b>	Linda Bisonette
<b>THAT</b>	The December 19, 2006 minutes be approved as amended.		
<b>MOTION CARRIED</b>			

**4. 2006-07 Priorities**

4.1 ITCSC Update

4.1.1 Terms of Reference

Paul McAuley spoke to the pre-circulated briefing note. The committee recommends that the terms of reference be amended to reflect the need for representation from the following sectors: community health centre, addictions, mental health and long-term care. Further, the terms should allow for ex-officio representation from the SE LHIN and the addition of the regional chief information officer.

<b>MOVED:</b>	Ray Marshall	<b>SECONDED:</b>	Arthur Ronald
<b>THAT</b>	That the terms of reference be approved as amended.		
<b>MOTION CARRIED</b>			

Paul McAuley will work with Sherry Kennedy to solicit the new members.

#### 4.1.2 TEN DI-r/PACS Update

A special CEO's meeting will be scheduled January 29<sup>th</sup> at 3:00 p.m. to discuss the current business case refresh and other matters pertaining to due diligence regarding the project.

#### 4.2 **SE LHIN Update**

Paul Huras read a recently received letter from MOHLTC Wait Time Strategy office regarding the regional surgery services proposal. They are in the process of finalizing the details and will be preparing funding letters. They suggested that the providers start work on the project. A copy of the letter will be distributed following the meeting.

Paul also reported that the LHIN office has hired five more staff members.

#### 4.3 **CEO Committee Priorities**

##### 4.3.1 Integrated Supply Chain – Presentation Follow-Up

Bruce Laughton asked Jan Richardson, the project's executive lead to provide a status update. Jan took the opportunity to thank the members of the project work team, Michael Thoen the project manager and KPMG the project consultants for their exceptional efforts. She noted that a comprehensive regional briefing on the model took place on January 9, 2007 and that there has been some positive initial feedback from OntarioBuys regarding funding.

Dan Wright (ADM, OntarioBuys) stated that this region has done a great job to date. OntarioBuys likes the model of high participation and the potential for achievable benefits. Angela Lam (Project Lead, OntarioBuys) has been reviewing the business case submission in detail and will forward any comments back to Jan Richardson to provide more detail. Items that require additional clarification include the governance model and the IT strategy (i.e., use of SAP). He also noted that the preliminary submission had been reviewed by the MOHLTC and no concerns were identified.

Dan Wright noted that the goal would be to have the transfer payment agreement completed by March to allow for some flow of project funds, subject to approval, in fiscal 2006/07. This would necessitate having the resolutions from the participating hospital boards as soon as possible. OntarioBuys does not need all hospitals to commit - smaller hospitals do not have to sign on as partners. The hospitals involved in the project are currently bringing the proposals to their boards for review and endorsement of a standard motion.

*Angela Lam and Dan Wright left the meeting.*

Sven Byl (KPMG) stated that the final document has not yet been submitted to OntarioBuys. There was general agreement to have KPMG submit the final document on our behalf. OntarioBuys would then continue their review and await receipt of the hospital board motions. Sven also noted that for a fee KPMG is willing to present the proposal to each of the hospital boards. Jan Richardson and Allan Katz would also be willing to speak the boards.

#### 4.4 **Regional Hospital Clinical Leaders Committee**

Dr. Barry Guppy reported that:

- The RHCLC will revisit their mandate and membership. Discussion will focus on how to adopt a more strategic focus, appropriate representation and meeting frequency.
- Nick Noreau from Accentus will be invited to present their regional credentialing software at the next meeting.

- Miller Thomson will be sending the hybrid medical transport RFP by January 19, 2007.
- There was discussion about the day to day patient care and staffing challenges.

### 3. Capacity Discussion

Allan Katz referred to the pre-circulated chart that attempted to display the current inter-relationships creating regional capacity issues. The chart originated during a conversation with Joe de Mora and depicted the overlap of human resources capacity and physical plant capacity and is subject to revision with ongoing input.

Bill Hart noted that KGH appreciates the participation and response from everyone in the region. He added that KGH is looking for suggestions from the region to resolve these issues and a follow-up meeting is scheduled in February.

To date, KGH has initiated the following:

- Pilot medical transportation service with Frontenac Ambulance Service.
- Approval of the first available bed policy
- 100 Nurses in 100 Days Campaign
- Capital project to enhance critical care capacity

Paul Huras encouraged KGH to invite Dr. John Muscadere (the SE LHIN critical care lead) to be involved in their critical care deliberations. He added that these are all sustainability issues and acknowledged that these capacity issues are pressuring the health care system at its most vulnerable points. He suggested that by combining efforts, the health care providers in the region could begin to resolve the issues but it will require a LHIN-wide, focused approach.

Dr. Guppy suggested that the regional surgical proposal package is attractive. However, this will have an impact on regional capacity that will need to be addressed which is beyond the scope of the CEO's Committee. He suggested (and it was agreed that) that the SE LHIN should take the lead on based.

Jackie Redmond noted that the CCAC also has a capacity issue with the legislative maximums for in home service that they can provide and the current focus on the acute care replacement strategy.

Paul Huras appreciated the fact that this was being viewed as a regional, LHIN issue. He started to characterize the surge in demand in terms of small, medium and major issues: small being related to a single organization issue while large being a regional issue. We will have to take a close look at all pieces and talk to the MOHLTC about policy issues, innovative solutions and potential barriers.

It was suggested that the SE LHIN could create a multi-organizational, action-focused group to address surge capacity as a LHIN region. The long term care and community support agencies need to be included as part of the solution.

**Action:** Allan Katz and Paul Huras will meet to discuss how to action quickly.

### 5. Business Arising

#### 5.1 CCAC Alignment Update

Jackie Redmond reported that the SE CCAC leadership team is complete and will be in place at the end of the month. All offices are staying the same with little or no change to the front line staff. The head office is at 1471 John Counter Blvd. A more presentation will be made by David Marshall at the next meeting.

5.2 MOHLTC Update

There was no update.

6. **New and Other Business**

6.1 Regional Program on Colon Screening

Dr. Anne Smith reported that the week of January 21 – January 27 is Cancer Week. There will likely be an announcement regarding the creation of a provincial colon cancer screening program. Dr. Smith described the framework which will be based on education in year one, followed by fecal occult blood test screening through family doctor offices beginning in year two. Positive screen will be referred for colonoscopy which may cause some surge capacity issues. The Regional Hospital Clinical Leaders' Committee is creating a task group to begin to examine this.

7. **Next Scheduled Meeting Date:**

The next meeting is scheduled for Tuesday, February 20, 2007 at 9:30 a.m.

8. **Adjournment**

The meeting was adjourned at 11:20 a.m.

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Bruce Laughton, Chair

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Maryanne Takala, Recording Secretary