



Health Care Network of Southeastern Ontario

**Chief Executive Officer's Committee Meeting
Tuesday, December 18, 2007 at 9:30 a.m.
SE CCAC T.J. Plunkett Boardroom**

PRESENT:

Ray Marshall , Chair (acting)	Sherry Kennedy
Tony Button	David Marshall
Cathy Dunne	Eleanor Rivoire for Joe de Mora
Dr. Ian Gemmill	Jan Richardson (by teleconference)
Hugh Graham	Marcy Saxe-Braithwaite
Paul Huras	Todd Stepanuik

GUESTS: Carole Taylor, Joel Cote and Jeff Doleweerd (for item 3.1)

REGRETS: Bruce Laughton, Joe de Mora, Paul Rosenbaum, Arthur Ronald, Dr. John Puxty, Dr. David Walker

STAFF: Allan Katz, Paul McAuley and Maryanne Takala

Ray Marshall, Chair, called the meeting to order at 9:35 a.m.

1. Adoption of Agenda

The agenda was adopted as circulated with one addition:
5.2 Aging At Home Strategy (Draft Correspondence from Dr. John Puxty)

MOVED:	Todd Stepanuik	SECONDED:	Marcy Saxe-Braithwaite
THAT	The agenda be approved as amended.		

MOTION CARRIED

2. Approval of Minutes: October 16, 2007

MOVED:	Todd Stepanuik	SECONDED:	Marcy Sax-Braithwaite
THAT	The October 16, 2007 minutes be approved.		

MOTION CARRIED

3. Presentation:

1. Transitions Project

David Marshal spoke to his presentation deck that was attached to the Agenda package. The SE CCAC is looking for a commitment to move forward with the transitions initiative.

David introduced Carole Taylor, Regional Project Director and Jeff Doleweerd from The Change Foundation (TCF). He discussed the project steering committee composition and noted that TCF is looking at patient flow from the perspective of the patient and is a potential project funder.

This major difference for this project is that the CCAC would be involved in every discharge not just the CCAC related ones, thereby having a major system-wide impact on care delivery.

At this point, David acknowledged several areas that were out-of-scope in the short term (i.e., mental health clients) but that could be addressed at a later phase. Key to early success for placement will be provider and patient/family education. Performance measures will be established to monitor both areas.

David also noted that a proposal has been submitted to Geoconnects (a Federal Natural Resources agency) for funding to provide innovative solutions to serve provider and client information needs. The members unanimously endorsed the South East CCAC's request for funding application through a joint letter of support signed by each hospital chief executive officer.

David described a two year budget estimate for the project and outlined potential funding sources, including hospital support distributed by percentage of overall discharges. While supportive in principle, some members expressed concern that their amount could contribute to a deficit position. Paul Huras noted that the LHIN strongly supports the project but underscored the fact that each organization still has an obligation to balance their budget. He suggested that individual contribution from each hospital would be very small compared to the overall budget. He also emphasized that the LHIN is interested in having each organization buy-in for the initiative.

In response to a question regarding the engagement of the Regional Hospital Clinical Leaders Committee, it was noted that the initiative will be presented at the January 2008 meeting.

Paul McAuley stated that the IT component was very and important that the upfront investment could be significantly leveraged in the future as it would provide a broader application that would serve other areas, representing an opportunity to take a leadership role in the province.

MOVED: Todd Stepanuik **SECONDED:** Marcy Saxe-Braithwaite
THAT The CEO's Committee adopt the Transitions project charter and request that the budget be reworked and that the project receive endorsement from the Regional Clinical Leaders.

MOTION CARRIED

4. 2008-2010 HAPS Status – deferred to follow updates.

5. Updates

5.1 Regional Hospital Clinical Leaders Committee

A letter was received from Paul Huras, SE LHIN, to Dr. John Puxty and Marcy Saxe-Braithwaite about the December surgical service closure coordination. Eleanor Rivoire stated that the message is that this is a governance issue. This requires the clinical leaders in each organization to speak to their boards regarding OR coverage as well as other seasonal clinical closures such as lab and diagnostics in order to balance budgets.

Paul Huras responded that the roles of the organizations should be looked (i.e., community hospitals, academic centres as well as the distribution of primary, secondary and tertiary cases). Paul noted that the LHIN is considering a capacity study to ensure a balanced system.

Eleanor Rivoire left the meeting at 11:20 a.m.

5.2 Aging At Home Strategy

Paul Huras commented that the aging at home is a significant provincial initiative which represents an opportunity to move forward. Both he and Sherry Kennedy noted that staying true to the Ministers' vision, this initiative represented an investment in keeping well seniors in their homes and in the community.

Dr. Puxty's draft letter expressed concern that the information as presented would introduce a new administrative agency into the region and create an added bureaucratic process. Both Paul and Sherry thanked Dr. Puxty for his comments and responded that expressions of interest to manage the process would only be sought from existing transfer payment agencies.

2. Information and Referral Web Portal – Deferred

The presentation on the I & R Portal will be deferred until January 2008.

4. HAPS Status

Sherry Kennedy reported that five hospital submission have been received and two are outstanding. The SE LHIN will be communicating with the hospitals in January for discussions and tours of the facilities. The goal is to have all negotiations completed and accountability agreements signed by March 31, 2008.

5.3 Integrated Supply Chain Management Phase II Update

Allan Katz provided the members with an update following the all-day OntarioBuys symposium held on December 17. The key take away from the session was that all documentation must be finalized by March 10, 2008. Groups that fail to meet the deadline may not receive funding until 2009-10 and at less than current rates.

There has been a significant amount of work done to date and we are well positioned. A final briefing note and standard presentation template will be circulated on or about January 7, 2008 for distribution to each hospital board. Kathy O'Brien (Osler) is willing to meet with any board that requires a presentation. This will be coordinated through the HCNSEO office.

To continue providing information on the project, all participants are invited to attend bi-weekly teleconference meetings on Fridays afternoons. A schedule and agenda will be distributed shortly.

As OntarioBuys requires SE LHIN approval of the project – a legislated requirement – the LHIN office has been involved. Currently, the SE LHIN is contemplating a facilitated integration process.

Todd Stepanuik left the meeting at 11:35 a.m.

6. Ongoing and New Business

6.1 Incident Management Coordinator Contract Renewal

MOVED:	Ian Gemmill	SECONDED:	Hugh Graham
THAT	That CEO's committee renew the contract for the IMC Coordinator for Calendar Year 2008.		

MOTION CARRIED

Allan noted that the tabletop exercise was favourably evaluated by over 240 participants and was revenue neutral to the HCNSEO. A debrief will take place at the next IMC meeting and a final report will be forwarded to the CEO Committee for review and approval.

5.2 Regional Chief Information Officer

Paul McAuley reported that he has been working with the ITCSC Operations Committee and Elaine Johns (SE LHIN Project Management Officer) and they have developed a process for updating regional projects. A copy of the template was attached to the package.

OR Systems Surgical Services – Update

Currently KGH and BGH are reviewing OR system software. Other hospitals in the region either do not have software or are satisfied with their existing vendor. There is some interest in looking at a regional RFP to be managed through the RCIO with appropriate involvement from all hospitals.

It was noted by Paul Huras that Dr. Mark Noss will be appointed as the regional surgical services lead. Dr. Noss is head of the department of surgery from the Brockville General Hospital and is a urologist.

6.2 Medical Transport RFP

Allan Katz reported that the KGH will send the RFP posting to MERX early in January.

7. Next Scheduled Meeting Date

The next meeting is scheduled for Tuesday, January 22, 2007 at 9:30 a.m.

8. Adjournment

The meeting was adjourned at 11:50 a.m. Ray thanked the members for their indulgence as the meeting had gone overtime.

Ray Marshall, Chair (acting)

Maryanne Takala, Recording Secretary