



Health Care Network of Southeastern Ontario

**Chief Executive Officer's Committee Meeting
Tuesday, August 19, 2008 at 9:30 a.m.
SE CCAC T.J. Plunkett Boardroom
REVISED**

PRESENT:

Bruce Laughton, Chair	Ray Marshall
Elizabeth Bardon for Hugh Graham	Dale Kenney
Bill Hart for Janet Davidson	Dr. John Puxty
Paul Huras	Arthur Ronald
Dr. Ian Gemmill	Marcy Saxe-Braithwaite

GUEST: Suzanne McGurn (for item 4.4)

REGRETS: Hugh Graham, David Marshall, Paul Rosenbaum, Dr. Anne Smith, Janet Davidson, Todd Stepanuik, Dr. David Walker

STAFF: Allan Katz, Paul McAuley and Maryanne Takala

1. Adoption of Agenda

The agenda was adopted with one addition:
Item 4.5 – Regional Infection Control Network Briefing Note

MOVED:	Ray Marshall	SECONDED:	Ian Gemmill
THAT	The agenda be approved as amended.		

MOTION CARRIED

2. Approval of Minutes: May 20, 2008

MOVED:	Marcy Saxe-Braithwaite	SECONDED:	Dale Kenney
THAT	The May 20, 2008 minutes be approved as circulated.		

MOTION CARRIED

3. New Business

Bruce Laughton suggested that item 6.2 be moved to discussed at this point.

6.2 Joint CEO and Clinical Leaders Meeting follow-up

Allan Katz referred to the pre-circulated white paper. The members were in agreement with the summary of the dialogue recorded at the meeting but felt that some fine tuning and suggested further regarding the relationship between the SE LHIN and the Network. It was therefore agreed that a small group would get together to fine tune the document, focusing on the latter half of the draft.

MOVED:	Arthur Ronald	SECONDED:	Ray Marshall
THAT	The paper be tabled and that a small group get together to look at the relationship between the HCNSEO and the SE LHIN and bring back to the next CEO's meeting.		

MOTION CARRIED

Paul Huras joined the meeting

3.1 Regional Principles – Validation Process

Allan spoke to his briefing note. The members agreed with the language and endorsed the principles to bring forward to the September HCNSEO meeting for discussion.

MOVED: Marcy Saxe-Braithwaite **SECONDED:** Arthur Ronald
THAT The Regional Principles be received as presented and that they be forwarded to the Network for approval.

MOTION CARRIED

3.2 HCNSEO Diagnostic Imaging Leaders Annual Report

Allan Katz spoke to the pre-circulated report and stated that this is a group which consists of the DI leaders of the seven hospital sites that meets monthly. They have compiled this report to update the members of their progress over last year.

MOVED: Ray Marshall **SECONDED:** Ian Gemmill
THAT The HCNSEO Diagnostic Imaging Leaders Annual Report be approved as presented.

MOTION CARRIED

MOVED: Ray Marshall **SECONDED:** Arthur Ronald
THAT The Diagnostic Imaging Leaders' Goals for 2008-09 be accepted with an additional goal: to develop an engagement strategy with radiological independent health facilities.

MOTION CARRIED

MOVED: Ray Marshall **SECONDED:** Dale Kenney
THAT The CEO's Committee will support the sum of \$3,000 for a Diagnostic Leaders' planning event.

MOTION CARRIED

4. Updates

4.1 Regional Clinical Leaders Committee

Allan Katz gave an update and spoke to the report that was circulated at the meeting. He noted that the health vans that are being deployed for the regional transportation system are not equipped for wheelchairs. The cost to retrofit one van would be \$10,000. The members suggested that the SE LHIN consider retrofitting some of the vans and that the costs should be split among all the service agencies.

4.2 Regional Chief Information Officer Update

Paul McAuley spoke to the monthly report that was circulated with the meeting package. Access to care and ALC report – in the past they have reported to the CIO. The reporting may be moved to the LHIN CEO.

The e-health access to care on the community side will hit us due to lack of IT Resources. There will be a presentation next month to discuss how this will affect us.

The project management office will provide direction by setting up common standards to help move to a regional model. Paul is hoping that the project manager is hired by the end of September.

4.5 Regional Infection Control Network Briefing Note

Allan Katz spoke to the briefing note tabled at the meeting from Janet Allen, Network Coordinator, South East Regional Infection Control Network. The briefing note outlined the steps and activities for infection control procedures. Allan stated that Janet Allen would be willing to create an executive briefing session if the members determined that this would be of interest.

Dale Kenney left the meeting at 10:40 am

5. **LHIN Update**

Paul Huras gave a brief update of the Regional Surgical Services program. John Hope an advanced practice physiotherapist has been seconded from Hotel Dieu and will work with Dr. Mark Noss the project lead to drive the initiative. There is some urgency to have a program operationalized this year or the funding may be clawed back. They are working to develop a working group and develop draft terms of reference.

The SMILE program is being implemented and VON has already received patients who have had a positive response. They hope to have the SMILE program in place by the end of calendar year.

Paul also spoke to the ReCap project and offered to have his staff present their methodology and mid term findings at an upcoming CEO's Committee meeting, pending availability.

6. **Other Business**

Roundtable

- Paul McAuley noted that that PSFDH has gone live with PACS and they have submitted for CHI funding.

7. **Next Scheduled Meeting Date**

The next meeting is scheduled for Tuesday, September 16, 2008. Presentations at the next meeting will feature the Incident Management Committee's 2008-09 strategic plan (for approval) and the local implications of the provincial e-Health roll-out.

The October 21, 2008 presentation will feature an update on the SE LHIN's ReCap project.

8. **Adjournment**

The meeting was adjourned at 11:30 a.m.

Bruce Laughton, Chair

Maryanne Takala, Recording Secretary