



Health Care Network of Southeastern Ontario

**Chief Executive Officer's Committee Meeting
Tuesday, April 17, 2007 at 9:30 a.m.
SE CCAC , T.J. Plunkett Boardroom**

PRESENT:

Bruce Laughton, Chair
Ken Beckett
Tony Button
Joe de Mora
Cathy Dunne
Dr. Ian Gemmill

Hugh Graham
Bill Hart
Paul Huras
Ray Marshall
Arthur Ronald
Dr. Anne Smith
Todd Stepanuik*

REGRETS: Dr. Anne Carter, David Marshall, Paul Rosenbaum, Dr. Richard Schabas,
Dr. David Walker.

GUESTS: Dr. Christian Otto, Shelley Huffman

STAFF: Allan Katz, Paul McAuley, Maryanne Takala

Bruce Laughton, Chair, called the meeting to order at 9:38 a.m.

1. Adoption of Agenda

The agenda was adopted as circulated with one addition under New Business
6.5 TEN DI PACS Update
6.6 Ontario Health Coalition - Meetings in Rural Communities

MOVED: Ray Marshall **SECONDED:** Arthur Ronald
THAT the agenda be approved as amended.
MOTION CARRIED

2. Approval of Minutes: March 20, 2007

MOVED: Arthur Ronald **SECONDED:** Ray Marshall
THAT the March 20, 2007 minutes be approved as circulated.
MOTION CARRIED

3. Presentation

Allan Katz introduced Dr. Christian Otto, the new Regional Medical Director for the South East Ontario Telehealth Network. Dr. Otto has extensive experience in telemedicine and medical informatics research. In his role as Regional Medical Director, Dr. Otto will work closely with physicians at each site across the region to promote telemedicine interest and adoption. To help facilitate this, there will be some remuneration for physician champions and project advisors. By means of an example, he suggested that telemedicine could be used to support emergency departments by potentially diverting cases from long-term care homes or support Family Health Teams with referrals.

Paul Huras would like Shelley Huffman and Dr. Otto to speak at the SE LHIN to discuss how they can share resources. He would also like to have his speak at a meeting in the fall with the Family Health Teams.

Dr. Otto and Shelly Huffman will be touring each site later this spring. Bruce Laughton thanked Shelly Huffman and Dr. Otto for coming today.

4. Business Arising

4.1 Regional Surgical Services Proposal

Allan Katz updated that members that the MOHLTC has not signed back our agreement but has heard that it is in process. Attached to the agenda package is a copy of the Revised Draft Regional Surgery Services Proposal Project Management Structure for information. Copies of the draft will also be shared with the regional clinical leaders.

It was suggested that each organization identify key clinical and administrative staff to attend an initial meeting from which membership on the steering committee could be identified.

Paul Huras noted that Kyle Johansen has been assigned to this initiative and will work with the HCNSEO.

4.2 SE LHIN Update

Paul Huras reported that SE LHIN staffing is almost complete. They will be working with the HCNSEO on the regional surgical services proposal, critical care, capacity issues, and collaborative governance .

Paul Huras commented on the chronic disease management activity currently being led by the Rural Health Sciences Network. While the LHIN appreciates the interest, Paul has been clear that the SE LHIN's IHSP places chronic disease management under the umbrella of primary care and not as a separate entity which must include all key stakeholders, including public health. Paul will reiterate this position to the leaders of the initiative.

5 2006-07 Priorities

5.1 CEO's Committee

a. Integrated Supply Chain – follow-up

QHC has received the \$900,000 for the phase II implementation analysis. A request for solution for project management is underway. Work on governance, human resources and IT as part of this initiative will follow.

b. OntarioBuys – Other Proposals Update

The Human Resources proposal has been submitted for funding consideration. Follow-up will take place in April.

5.2 Regional Hospital Clinical Leaders Committee

a. Leadership

Allan Katz referred to his briefing note. Dr. John Puxty and Marcy Saxe-Braithwaite from Providence Continuing Care Centre have volunteered to co-chair and have the unanimous support of committee members. The recommendation from the RHCLC for the position chair will be taken to the HCNSEO committee for approval.

The committee will also be reviewing the mandate and terms of reference as well as all hospital strategic plans in the region to determine common initiatives that would benefit the region.

b. Medical Transport

Bill Hart and Ken Beckett will be meeting with Allan Katz to discuss the evaluation of the Medical transport service trial with Frontenac County EMS. Quinte Health Care is also looking at a non-urgent medical transport for their area. They have completed and RFS and will continue this project until they hear back from the KGH evaluation.

6. **Other Business**

6.1 ITCSC Update

a. Chair and Vice Chair

Two leaders have expressed interest in the position of chair. It was suggested that the CEO's Committee may want to develop criteria to appoint the position. Members were asked to think about a process to decide on a chair for this committee for the next meeting.

6.2 HCNSEO Strategic Planning Activity

Allan Katz circulated a briefing note with three preliminary draft strategic referred to the briefing note attached. The draft directions will be circulated to and discussed at the full HCNSEO on April

6.3 Cancer Centre of Southeastern Ontario: Diagnostic Services Capacity Proposal Update

Dr. Smith updated the members – regrettably the proposal was unsuccessful.

6.4 Incident Management Committee: Regional Tabletop Exercise

Allan Katz referred to the briefing note that was attached to the agenda package for information only. The regional tabletop exercise will take place on October 4, 2007.

6.5 TEN DI-r/PACS Update

The funding was approved in the last budget. There will be a restructuring committee and an operations committee that will include two representatives from our area; an IT representative and a DI representative. Paul McAuley has offered to be the IT representative. The DI Leaders are meeting this Thursday to appoint an administrative-clinical leader.

MOVED: Joe de Mora **SECONDED:** Ray Marshall
THAT the CEO's committee supports Paul McAuley and a representative
identified by the DI Leaders on the TEN DI-r/PACS operations committee.
MOTION CARRIED

6.6 Health Coalition: Meetings in Rural Communities

Arthur Ronald reported that he participated at a meeting with the Health Coalition in Napanee. He also stated that the health coalition has a small agenda and most of the questions were related to the long term care.

7. **Next Scheduled Meeting Date**

The next meeting is scheduled for Tuesday, May 15, 2007 at 9:30 a.m.

8. **Adjournment**

The meeting was adjourned at 11:15 a.m.

Bruce Laughton, Chair

Maryanne Takala, Recording Secretary